



# Errand Solutions

## Luv Your Life

**NOW IS THE OPPORTUNITY TO GET IN ON THE GROUND FLOOR OF A GREAT COMPANY DOING GREAT THINGS!**

Errand Solutions provides a one-of-a-kind employee engagement satisfaction solution. We take care of employee personal to-do lists through a mobile application and a network of preferred vendors. We help people lead purpose driven lives in jobs they love, with more time to do the things they love.

If you are:

- Self-motivated and proactive with an entrepreneurial spirit
- Enthusiastic and flexible with a positive attitude
- Organized and detailed oriented with ability to multi-task
- Polished, poised and professional
- Resourceful

QUALIFICATIONS AND SKILLS:

- A High School diploma, Associate's or a Bachelor's degree
- Proven computer skills (Microsoft Office Suite) as well as ability to learn concierge technology
- Great research skills using search engines and utilizing web based software
- Proven customer service experience
- Marketing -oriented ability
- Excellent verbal and written communication skills

Full-time and part-time positions are available, pay based on experience.

Send resume to: [jslatinsky@errandsolutions.com](mailto:jslatinsky@errandsolutions.com)

ERRAND SOLUTIONS

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